



AGENDA

Douglas County, KS

Commission Board Meeting

Wednesday, August 26, 2020

Public comment will be taken for each regular agenda item as each item is discussed. Individuals will be limited to one comment per agenda item. Individuals are asked to come to the microphone, sign in, and state their name. Speakers are asked to sign in so that the spelling of names is correct in the minutes of the meeting. Speakers should address all comments/questions to the Commission.

	Page
4:00 p.m. WORK SESSION	
1. Administration - Child Advocacy Center (CAC) Study Session Recommended Motion: For information and discussion purposes only. Child Advocacy Center (CAC) Study Session - Pdf	3 - 9
5:30 p.m. BUSINESS MEETING	
1. CONSENT AGENDA	
1.1. Public Works - Consider acquisition of easements for Culvert Replacement Project, Str. No. 20.00N-00.00E Recommended Motion: Consider approval of Contract for Highway Purposes for Str. No. 20.00N-00.00E. Consider acquisition of easements for Culvert Replacement Project, Str. No. 20.00N-00.00E - Pdf	10 - 12
1.2. Administration - District Court 2021 Budget for submittal to the Office of Judicial Administration (OJA) Recommended Motion: Authorize the Commission Chair to signoff on the District Court 2021 Budget for submittal to the Office of Judicial Administration (OJA) District Court 2021 Budget for submittal to the Office of Judicial Administration (OJA) - Pdf	13 - 20
1.3. Consider approval of Accounts Payable.	
1.4. Administration - Request from Franklin County Rural Water District No. 1 to petition to expand district boundaries into Douglas County Recommended Motion: Consider approval for Franklin County Rural Water District No. 1 to expand water district boundary into Douglas County described as follows: Within Sections 23 and 24 Township T 15 South and Range 20 East, continuing North on Tennessee Road past Woodson Road into Douglas County on E 1900 into Sections 14, 13 12 and 11. Request from Franklin County Rural Water District No. 1 to petition to expand district boundaries into Douglas County - Pdf	21 - 25

2. REGULAR AGENDA
 - 2.1. Administration - Update on the additional of murals to the County underpass at 31st Street 26 - 28
 Recommended Motion: Consider approval of a mural project with Van Go for the County underpass on 31st Street
[Update on the additional of murals to the County underpass at 31st Street - Pdf](#)
 - 2.2. Administrative Services - Contract with GARE for Capacity Building 29 - 33
 Recommended Motion: Consider approval to utilize funds from the District Attorney's Office and Criminal Justice Coordinator's budget for Racial Equity Training Services with Government Alliance on Race and Equity (GARE) for a total cost not to exceed \$42,000.
[Contract with GARE for Capacity Building - Pdf](#)
 - 2.3. Administration - Legislative update from Little Government Relations 34 - 38
 Recommended Motion: No action. Discussion and information only.
[Legislative update from Little Government Relations - Pdf](#)
3. APPOINTMENTS
4. GENERAL PUBLIC COMMENT
 General Public Comment will be at the end of each meeting with a limit of one comment per person. The Commission reserves the right to place a time limit of three minutes per speaker, if desired. Individuals may not give unused time to other speakers. As a general practice, the Commission will not discuss/debate, nor will the Commission make decisions on items presented during this time, rather they will refer the items to staff for follow up, if necessary. All comments should be directed to the County Commission.
5. COMMISSIONER AND/OR ADMINISTRATOR MISCELLANEOUS
 - 5.1. [Weekly Administrator's Memo - August 26](#) 39 - 45
6. ADJOURN

AGENDA ITEM REPORT



Date: August 26, 2020
To: Board of County Commissioners
From: Jill deVries Jolicoeur, Assistant County Administrator
Department: Administration
Subject: Child Advocacy Center (CAC) Study Session

BACKGROUND INFORMATION:

Douglas County received an FY 2021 budget request from the Ballard Center for \$40,000 in ongoing support to support the Douglas County Child Advocacy Center (CAC). While funding to support this request was not included in the FY 2021 budget, the Board of County Commissioners expressed support for this project and an interest in continuing discussions with stakeholders with the potential to identify funding to support this project in 2021 as requested.

The planned study session on August 26 will include a conversation with representatives of the Douglas County CAC, Children's Mercy Hospital, Lawrence Police Department, Douglas County District Attorney's Office, Kansas Department of Children and Families, and Douglas County Criminal Justice Services. The Board of County Commissioners can expect the following in terms of an agenda for this discussion:

- Current process and system for reporting, responding to, and prosecuting child abuse cases in Lawrence/Douglas County;
- How the CAC model will *enhance* the current system and process;
- Overview of key data for Lawrence/Douglas County related to incidences of child abuse;
- Review of how the CAC model works, including:
 - Multi-disciplinary team (MDT) approach
 - Support services for victims and families
 - Education and training for community providers
 - Funding
 - Examples of CAC's in Kansas and nationally
- Overview and update on the Douglas County CAC, including:
 - Vision
 - Partners and memorandums of understanding (MOU)
 - Who will be served and where will services and staff be located
 - Funding and operational sustainability

Please see the attached materials from the Douglas County CAC stakeholders for additional information.

RECOMMENDATION:

For information and discussion purposes only.

Children's Advocacy Center of Douglas County

How will the CAC model enhance our current system and processes?

- Considered best practice in child abuse investigations
- Most effective way to coordinate the investigation and treatment for children
- CAC model brings two processes to the table, that are separate but work hand in hand
 - Improves collaboration among the MDT by bringing them together on the front end of an investigation, allowing better communication and teamwork
 - Improved sharing of information
 - Development of coordinated strategies to address individual cases
 - Evaluation and improvement of procedures
 - Bridging gaps that exist due to the confines of individual roles/responsibilities
 - Improved team decision-making
 - Adds a layer of advocacy to the process with an added family and child advocate
 - Gives a family a dedicated person as a point of contact in the CAC Advocate
 - Only job is to advocate for the best interests of the child and the family
 - Helps children and families understand and navigate the system
 - Connect them to the services they need
- CAC model allows for a system of collecting data and outcomes in a secure manner
 - Allows ongoing follow-up and advocacy in individual cases and on a larger scale
 - No comprehensive data system currently exists in Douglas County
- Additional benefits of the CAC model (per OJJDP report)
 - Higher levels of child protection and safety planning
 - Higher rates of perpetrator confessions
 - Improved criminal justice outcomes
 - Higher rates of specialized medical evaluations for victims
 - More referrals for mental health services
 - Greater caregiver and child satisfaction with the investigation and MDT response
 - Cumulative cost savings during the investigation
 - Estimated savings of \$1,000 per case in services during an investigation
 - Investigations without a CAC response are 36% more expensive
- Community outreach and education on child abuse prevention

Child Advocacy Centers in Kansas

- More than 4,100 children are served at a CAC in Kansas each year
- Kansas currently has 16 nationally accredited CACs
 - 24 physical locations, 6 mobile units
- Of the 105 counties, Douglas County is 1 of only 11 counties not served by a CAC
 - Lawrence is the only city without CAC services
- Various models exist
 - Some stand-alone facilities, some housed with other non-profits
 - Some with staff forensic interviewers who conduct interviews
 - Law enforcement, prosecutors, DCF observe in real-time
 - Some without staff interviewers
 - CAC advocates meet with families to begin advocacy services
 - DCF/law enforcement conduct interviews
- Variety of funding sources, including federal and state grants, county, and city funding
- Supported by Child Advocacy Centers of Kansas and National Children's Alliance

Children's Advocacy Center of Douglas County

Douglas County Statistics, Medical Evaluations for Sexual Abuse

- Rates of child abuse in Douglas County similar to the state of KS overall
- Recent DCF data
 - From July – December 2019, 742 child abuse reports assigned for investigation
 - Approximately 9.5% of CPS reports nationally are for sexual abuse concerns
 - Translates to approximately 70 cases during that 6-month period
 - In the last FY (July 2019 – June 2020) 74 investigations were assigned to the Douglas County DCF for allegations of alleged Sexual Abuse.
 - DCF works jointly with the Lawrence Police Dept., Eudora Police Dept., Baldwin City Police Dept., DGSO so that number reflects all investigations we complete jointly as well as those we did without the assistance of Law Enforcement.
 - DCF estimates roughly 50-70% of those assigned cases required a forensic interview of an alleged victim.
- Many child victims of sexual abuse require specialized medical evaluations
 - Not currently available locally for children under 14 years old
 - Should be referred to the Children's Mercy Child Abuse Pediatrics Team
 - In 2019, only 11 Douglas county children seen at CMH for sexual abuse concerns
 - Compare to Leavenworth County, where there is a local CAC
 - 571 cases during the same time, estimated 51 sexual abuse cases
 - Children's Mercy evaluated 28 Leavenworth County children
 - The county with a CAC response had more than 55% of sexual abuse victims evaluated (and a greater percentage referred), compared to only 15% from Douglas County

Access to Specialized Medical Evaluations

- Limited services currently available
 - Acute sexual abuse/assault via LMH SANE program for teens over 14 years
- Services for younger children and non-acute cases available at Children's Mercy
 - CAC and CMH can provide some transportation options
- Opportunity for increasing local services exists
 - Acute care for younger children
 - Local SANE nurse can become trained in pediatrics
 - 40-hour training course
 - Number of proctored cases to demonstrate competency
 - Minimum number of exams over time to maintain competency
 - Oversight/collaboration/mentorship with child abuse pediatrician
 - LMH support of SANE program, and increased volume of cases
 - Services for non-acute cases
 - Clinic space (ER is not appropriate)
 - Telemedicine options with CMH
 - Child abuse pediatrician review and attestation of cases seen by local provider with special training and ongoing mentorship
- Require planning and coordination of multiple moving pieces
- Remains in our long-term plans

Funding and Operational Sustainability

- Multiple funding sources are being explored
- County funding is critical to help with immediate start-up needs

Children's Advocacy Center of Douglas County

- Next step is to hire an Executive Director as a dedicated position for:
 - Pursuing additional funding options and submitting applications
 - Coordination and management of MDT meetings and case review
 - Applying for membership with state and national CAC organizations
 - Beginning steps for accreditation of CAC
 - Beginning to provide additional advocacy services for children and families until a dedicated advocate can be hired

COMPLETED TASKS AND COMMUNITY INVOLVEMENT TO DATE:

1. Convened a working committee/task force of key individuals
2. Selected leadership
3. Gathered statistics and performed needs assessment to determine the extent of the problem in the community
4. Determined CAC service population
5. Individually contacted leadership in each partner agency to develop primary multidisciplinary team (MDT), including:
 - a. All Law Enforcement jurisdictions in Douglas County
 - b. Kansas Division of Children and Families, for Douglas County and region
 - c. Douglas County District Attorney
 - d. Child Advocacy Centers of Kansas
 - e. Lawrence Memorial Hospital SANE Program
 - f. Children's Mercy Child Abuse Pediatrics
 - g. Community Mental Health and Family Advocacy and Service Agencies
6. Gathered information on various CAC models and selected the CAC approach that best suits the community
7. Developed MOU and obtained agency commitment from primary MDT
8. Determined organizational structure: First year under umbrella of the Elizabeth B Ballard Community Center for improved access to funding opportunities
9. Formation of new Non-profit Corporation: Children's Advocacy Center of Douglas County, Inc.
 - Articles of Organization filed July 20, 2020
 - By laws approved
 - Conflict of interest policy adopted
 - IRS 501(c)(3) Application filed July 28, 2020
10. Determined CAC staffing needs
 - a. Developed 3-year anticipated budget
 - b. Developed job descriptions for staff to be hired
11. Researched potential sources of support
 - a. Funding Sources Identified
 - i. Application and budget request submitted to Douglas County June 2020 – funds could be awarded January 2021
 - ii. VOCA Federal Grant application submitted August 3, 2020 (Oct 1, 2020-Sept 30, 2021)—notification of grant awards should take place in Oct/Nov 2020
 - iii. City of Lawrence funding (application opening in September 2020 – notification of award in December 2020)
 - iv. Apply for Associate Membership with the National Children's Alliance (NCA) by Nov 1st
 - a. Eligible to apply for NCA Improving Victim Services grant (Jan 1, 2021-Dec 31, 2021)—max award of \$25,000
 - v. Apply for membership with Children's Advocacy Centers of Kansas, Inc. (Jan 1)

Children's Advocacy Center of Douglas County

- a. Eligible to receive \$5,000 pass thru grant (NCA) for training expenses for CAC staff and MDT partners and/or forensic interview supplies and equipment (Jan 1, 2021-Dec 31, 2021)
 - b. Eligible to apply for \$5,400 from the Office of the Attorney General State CAC fund (July 1, 2021-June 30, 2022)
 - vi. Other funding sources being considered in 2021
 - a. Rice Foundation grant; one-time award for development – Application due September, awarded in December
 - b. Office of the Attorney General-Crime Victims Assistance Fund grant (July 1, 2021-June 30, 2022)
 - c. Office of the Attorney General-Crime Victims Assistance Fund—Child Abuse grant (July 1, 2021-June 30, 2022)
12. Scheduled first formal MDT meeting of primary MDT agencies (medical, mental health, law enforcement, social services, prosecution, advocacy)—August 27, 2020 at 9am
 - a. Plan for development of MDT mission statement and guidelines, appointment of members to CAC Board of Directors, and scheduling first case review meeting
 13. Strategic timeline for CAC progress determined

NEXT STEPS:

14. Development of MDT mission statement and guidelines – August-September 2020
15. Set schedule for regular MDT meetings and Case Review meetings – August 2020
16. Continued development of governance Board or advisory structure – August 2020 and ongoing
17. Development of policies and procedures for security and safe-guards (internal financial controls, liability insurance, Directors and Officers insurance, conflict of interest policies, etc.) – by January 2021
18. Volunteer recruitment, screening and training development – in process and ongoing
19. Once funding secured, post job openings and begin hiring process – by January 2021
20. Training for program staff and community
 - a. Ballard Center staff registered for Advocate training in October 2020
21. Secure office space for CAC staff – by January 2021
 - a. Plan for the use of offices at Ballard Center unless/until dedicated space is available at the time of staff hiring
 - b. Possibility of County space at old United Way building
22. Develop program evaluation and accountability plan – 2021, after Program Director hired
23. Cultivate leadership and funding resources on an ongoing basis

AGENDA ITEM REPORT



Date: August 26, 2020
To: Board of County Commissioners
From: Chad Voigt, Director of Public Works
Department: Public Works
Subject: Consider acquisition of easements for Culvert Replacement Project, Str. No. 20.00N-00.00E

BACKGROUND INFORMATION:

A project has been designed to replace a drainage structure on E 1 Road on the Douglas-Shawnee County line about 6 miles west of Lecompton. Plans were developed in-house and negotiations for permanent right-of-way easement has been completed for the affected landowner.

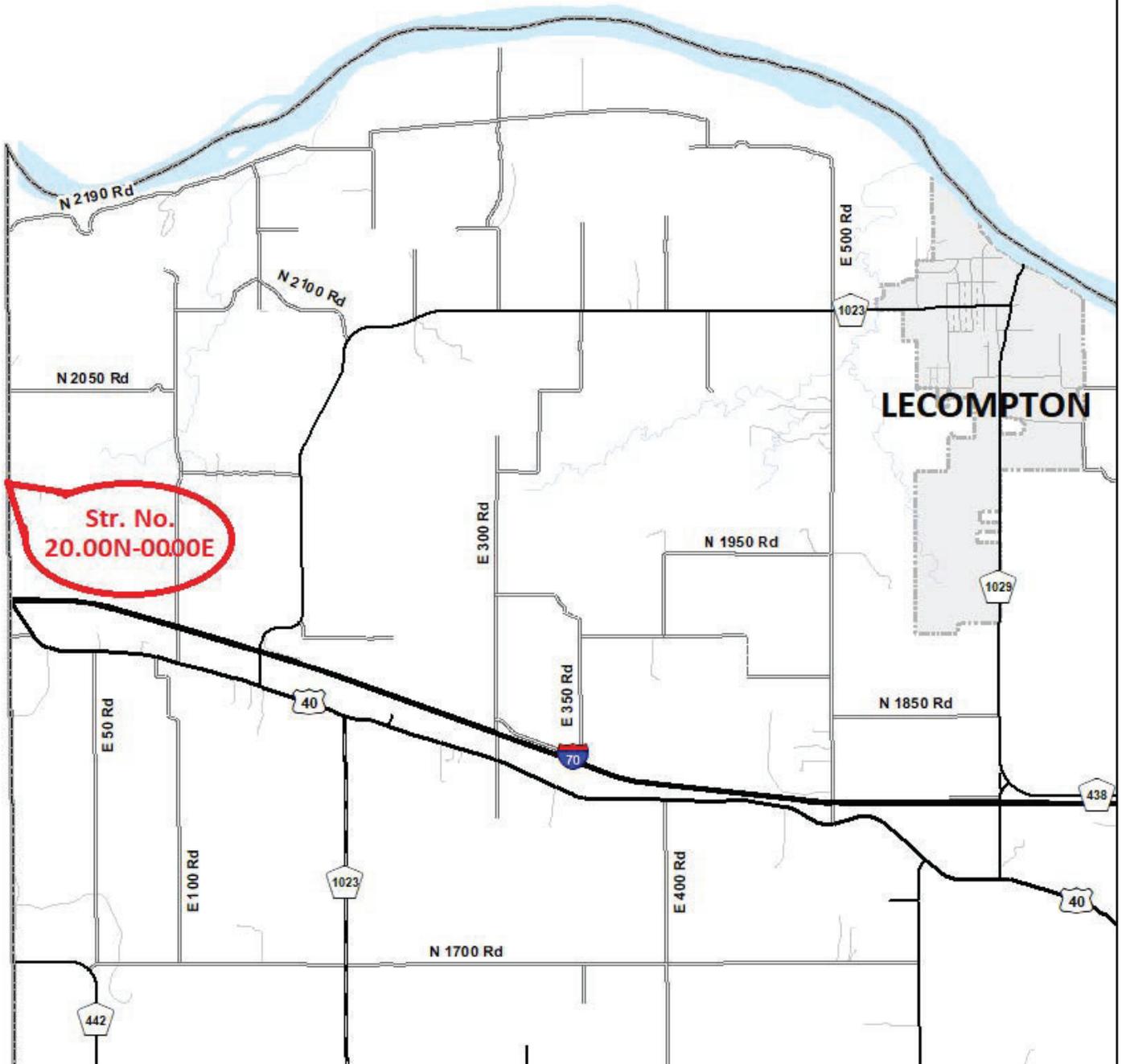
Construction is currently planned to begin late summer 2020, and will be accomplished by Lecompton Township with assistance as needed from County personnel.

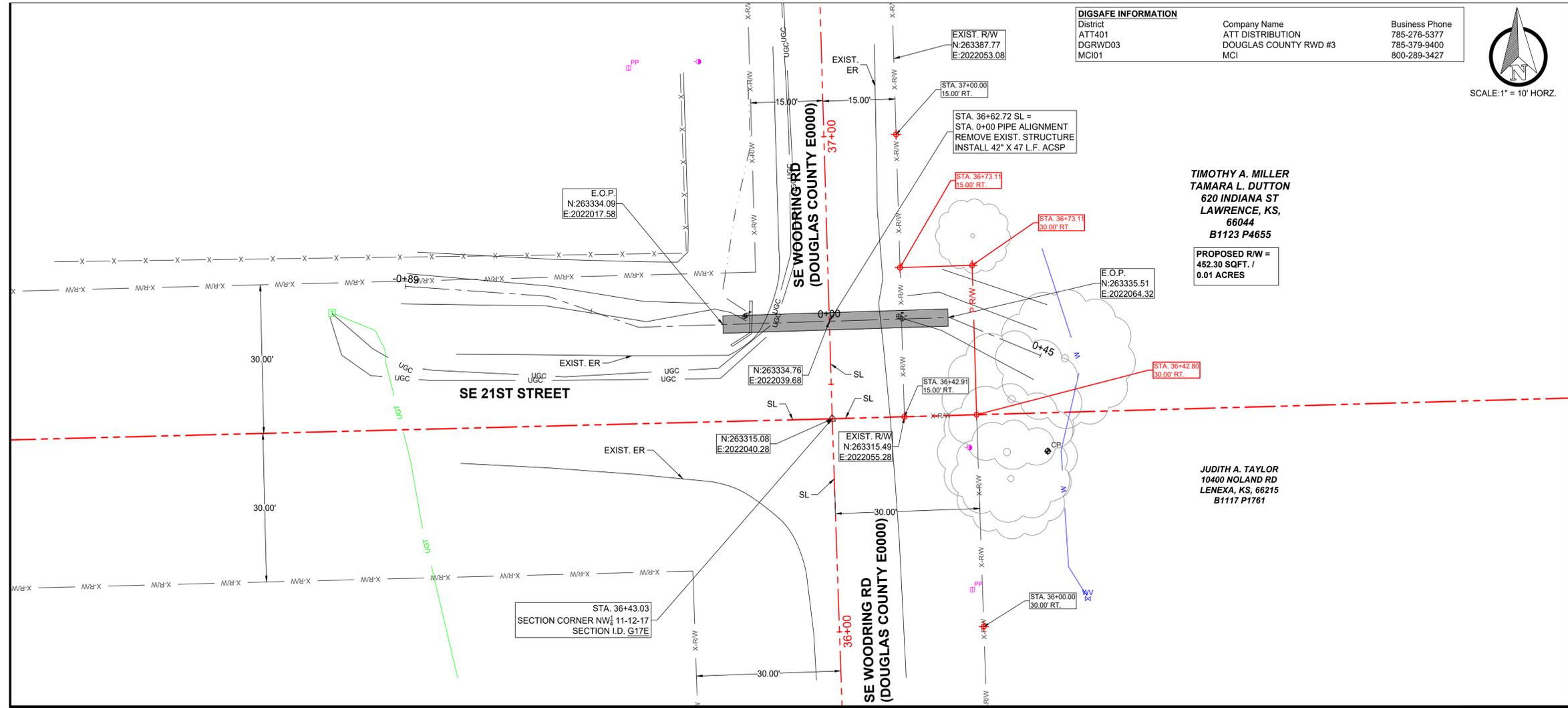
To ensure the proper completion of a necessary construction project, approval is recommended for the attached Contract for Highway Purposes.

RECOMMENDATION:

Consider approval of Contract for Highway Purposes for Str. No. 20.00N-00.00E.

General Location Map for Project, Str. No. 20.00N-00.00E





DIGSAFE INFORMATION

District ATT401 DGRWD03 MCI01	Company Name ATT DISTRIBUTION DOUGLAS COUNTY RWD #3 MCI	Business Phone 785-276-5377 785-379-9400 800-289-3427
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**TIMOTHY A. MILLER
TAMARA L. DUTTON
620 INDIANA ST
LAWRENCE, KS,
66044
B1123 P4655**

**PROPOSED R/W =
452.30 SQFT. /
0.01 ACRES**

**JUDITH A. TAYLOR
10400 NOLAND RD
LENEXA, KS, 66215
B1117 P1761**

Douglas County Public Works
3755 East 25th Street
Lawrence, Kansas 66046

DOUGLAS COUNTY KANSAS

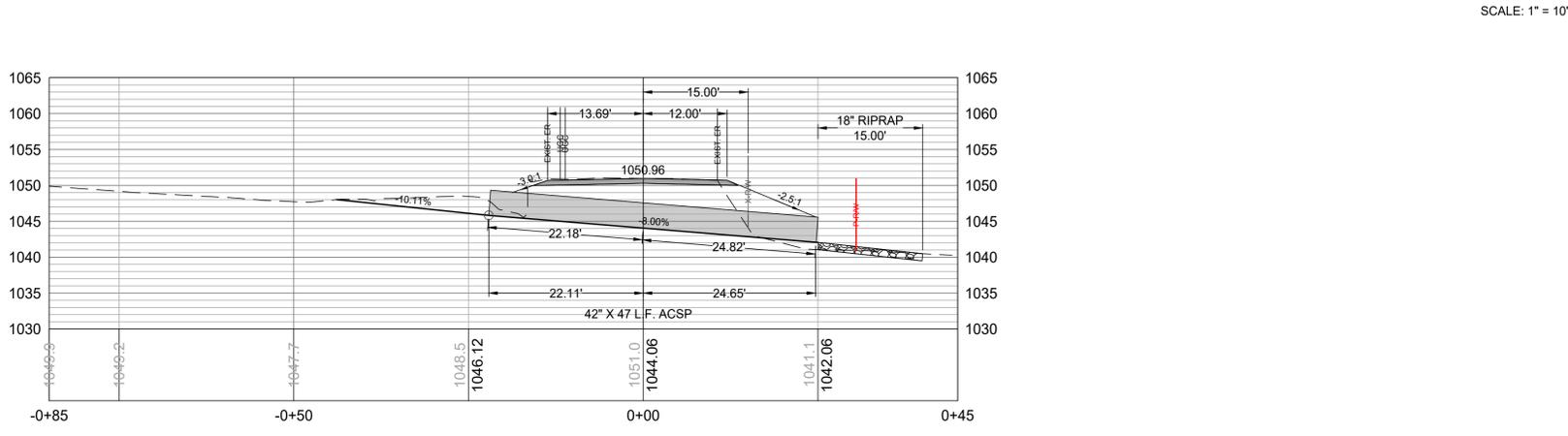
Project: CULVERT REPLACEMENT	Project No.: N2000E0000	Drawn By: ###	Date: 7/29/2020
	Designed By: ###	Checked By: ###	

CRP PLAN AND PROFILE

SHEET --- OF ---

N2000E0000

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AGENDA ITEM REPORT



Date: August 26, 2020
To: Board of County Commissioners
From: Robin Crabtree, Executive Secretary
Department: Administration
Subject: District Court 2021 Budget for submittal to the Office of Judicial Administration (OJA)

BACKGROUND INFORMATION:

See backup memo.

RECOMMENDATION:

Authorize the Commission Chair to signoff on the District Court 2021 Budget for submittal to the Office of Judicial Administration (OJA)

James McCabria, Chief Judge

Sally D. Pokorny, Judge

Kay Huff, Judge

Amy J. Hanley, Judge

Mark Simpson, Judge

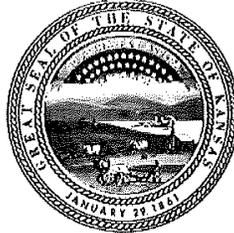
Stacey L. Donovan, Judge

James T. George, ProTem

Paul Klepper, Juvenile ProTem

Linda Koester-Vogelsang
Court Administrator
785-832-5264

DOUGLAS COUNTY DISTRICT COURT
Seventh Judicial District
Judicial Center, 111 E. 11th St. Unit 5
Lawrence, Kansas 66044-2966



Douglas A. Hamilton
Clerk of the District Court
785-832-5333

Melinda Zilliox
Chief Court Services Officer
785-832-5218

Mary Elizabeth Diaz
Court Trustee
785-832-5316

Heather Krase-Minnick
Citizen Review Board Director
785-832-5219

August 21, 2020

The Office of Judicial Administration (OJA) requires a copy of the Court's 2021 Budget previously approved by the Douglas County Commission. OJA has specific procedures/forms that we need to follow and this is being sent to you using their format.

This document is due to OJA by Tuesday, August 25th. We will be sending without a signature of the presiding officer on the cover page and advising that the document is set for the Commission's review and signature on August 26th and we will forward upon receipt of signature approval.

Thank you and if you have any questions or comments, please call Linda Koester-Vogelsang, District Court Administrator @ 785/832-5264.

ANNUAL BUDGET
K.S.A. 20-349
General Fund Account

Form No. JA 101
(Rev. 04/20)

7th Judicial District Douglas County, Kansas

Expenditure Detail	Actual Previous Year 2019	Estimated Current Year 2020	Proposed Budget Year 2021
Personnel Services:			
Salaries	\$ 357,235.80	\$ 429,953.00	\$ 434,953.00
Assoc Dues; Prof Serv	\$ 6,500.00	\$ 8,500.00	\$ 9,500.00
Contractual Services:			
Indigent Services			
Legal Defense	\$ 299,199.00	\$ 425,000.00	\$ 425,000.00
Witness Fees and Travel			
Transcripts	\$ 26,114.75	\$ 30,000.00	\$ 30,000.00
Medical/Psychiatric Exam	\$ 2,947.50	\$ 5,000.00	\$ 5,000.00
Classf Ads; Legal Publications	\$ 1,640.45	\$ 2,200.00	\$ 2,200.00
Juveniles GAL	\$ 233,508.27	\$ 295,000.00	\$ 295,000.00
Mentally Ill GAL	\$ 19,856.63	\$ 45,000.00	\$ 45,000.00
Alcoholic Treatment			
Drug Tests	\$ 719.00	\$ 4,500.00	\$ 5,000.00
Judges pro tem			
Court Reporters	\$ 8,403.44	\$ 12,000.00	\$ 15,000.00
Trial Costs			
Juror's Fees and Travel	\$ 81,503.39	\$ 80,000.00	\$ 85,000.00
Juror's meals			
Assoc Dues; Prof Serv	\$ 6,500.00	\$ 8,500.00	\$ 9,500.00
Travel	\$ 20,217.57	\$ 15,000.00	\$ 20,000.00
Education, Tuition, and Training			
Equipment Rental			
Repair and Maintenance Microfilming	\$ 4,941.00	\$ 7,500.00	\$ 7,500.00
Postage	\$ 910.00	\$ 1,000.00	\$ 1,500.00
Rent (including utilities if applicable)			
Telephone	\$ 8,784.98	\$ 12,000.00	\$ 12,500.00
Utilities			
Computer Services			
Fax Service			
Equipment/Software	\$ 16,466.17	\$ 8,000.00	\$ 10,000.00
Interpreting; Liability Ins	\$ 18,490.00	\$ 27,000.00	\$ 27,500.00
Commodities:			
Printing and Office Supplies	\$ 7,108.09	\$ 9,000.00	\$ 8,000.00
Recording Tapes			
Books/Emerg Clothing	\$ 16,570.00	\$ 20,500.00	\$ 20,500.00
Capital Outlay:			
Office Equipment	\$ 28,217.91	\$ 35,000.00	\$ 30,000.00
Recording Equipment			
Other (Specify)			
Total	\$ 1,165,833.95	\$ 1,480,653.00	\$ 1,498,653.00

<p>List only salaries for court employees excluded from the judicial classification and pay plan per K.S.A. 20-162 (b). For example, employees of Juvenile Detention Facilities and judges pro tem who work more than 1,000 hours per year.</p>	<p>ANNUAL BUDGET K.S.A. 20-349 Personnel Schedule 7th Judicial District Douglas County, Kansas</p>				<p>Form No. JA 102 (Rev. 04/20) Page ___ of ___</p>	
	<p>Basic Salaries Payable from the General Fund (List each job position by separate line item)</p>					
	Actual 2019		Estimated 2020		Proposed 2021	
	Monthly Rate	Annual Amount	Monthly Rate	Annual Amount	Monthly Rate	Annual Amount
Administrative Hearing Officer		\$ 157,497.74		\$ 145,000.00		\$ 142,000.00
Programmer I		\$ 0.00		\$ 51,000.00		\$ 51,000.00
Research Attorney		\$ 1,439.49		\$ 2,000.00		\$ 5,000.00
Balliff		\$ 11,240.92		\$ 12,000.00		\$ 12,000.00
Hearing Officer Clerk		\$ 58,622.89		\$ 130,953.00		\$ 130,953.00
Law Librarian/Manager		\$ 21,224.45		\$ 23,000.00		\$ 23,000.00
Administrative Officer		\$ 13,433.36		\$ 2,000.00		\$ 2,000.00
Trial Court Clerk I		\$ 15,814.48		\$ 15,000.00		\$ 20,000.00
Research Clerk I		\$ 42,977.09		\$ 15,000.00		\$ 15,000.00
Citizen Review Board Director		\$ 33,591.46		\$ 34,000.00		\$ 34,000.00
Overtime		\$ 1,393.92		\$ 0.00		\$ 0.00
TOTALS	///////// ///////// ////	\$ 357,235.80	///////// ///////// ////	\$ 429,953.00	///////// ///////// ////	\$ 434,953.00

ANNUAL BUDGET K.S.A. 20-380 Court Trustee Operation Fund 7th Judicial District Douglas County, Kansas			Form No. JA 106 (Rev. 04/20)
DETAIL	Actual Previous Year 2019	Estimated Current Year 2020	Proposed Budget Year 2021
Amount Charged per K.S.A. 20-380 (% of support funds collected by Court Trustee)	5 %	5 %	5 %
<u>Receipts</u>			
Balance Carried Forward			
K.S.A. 20-380 Fees	\$ 299,268.00	\$ 300,000.00	\$ 302,000.00
Federal Reimbursement			
Incentive Payment			
Other (specify) Court Debt Collection + Bond Forfeitures	\$ 96,689.00	\$ 91,000.00	\$ 95,000.00
TOTAL	\$ 395,957.00	\$ 391,000.00	\$ 397,000.00
<u>Expenditures</u>			
Personnel Services:			
Salaries	\$ 477,006.00 ✓	\$ 458,236.00 ✓	\$ 468,552.00 ✓
Fringe Benefits			
Health Insurance			
Contractual Services:			
Professional Services			
Travel			
Education, Tuition, and Training Repair and Maintenance Postage	\$ 0.00	\$ 250.00	\$ 500.00
Telephone	\$ 0.00	\$ 110.00	\$ 125.00
Utilities			
Computer Services			
Fax Service			
Other (Specify) See Attached	\$ 8,887.00	\$ 8,800.00	\$ 9,600.00
Commodities:			
Printing and Office Supplies	\$ 390.00	\$ 600.00	\$ 800.00
Recording Tapes			
Other (Specify)	\$ 329.00	\$ 600.00	
Law Books			
Capital Outlay:			
Office Equipment	\$ 545.00	\$ 500.00	\$ 700.00
Other (Specify)	\$ 1,020.00	\$ 2,000.00	\$ 2,000.00
Software (Bradley, QuickBooks)			
TOTAL	\$ 488,177.00	\$ 471,096.00	\$ 482,277.00
BALANCE	\$ -92,220.00	\$ -80,096.00	\$ -85,277.00

List only salaries for court trustees and support staff.	ANNUAL BUDGET K.S.A. 20-380 Personnel Schedule 7th Judicial District Douglas County, Kansas				Form No. JA 107 (Rev. 04/20) Page 1 of 1	
	Basic Salaries Payable from the Court Trustee Operations Fund (List each job position by separate line item)					
	Actual 2019		Estimated 2020		Proposed 2021	
	Monthly Rate	Annual Amount	Monthly Rate	Annual Amount	Monthly Rate	Annual Amount
Court Trustee	\$9,423.70	\$ 113,084.48	\$6,823.07	\$ 81,876.81	\$6,800.43	\$ 81,605.10
Asst. Court Trustee (2)	\$12,011.17	\$ 144,134.06	\$9,728.78	\$ 116,745.41	\$9,695.00	\$ 116,340.10
Paralegal (3)	\$6,402.24	\$ 76,826.91	\$8,033.73	\$ 108,404.71	\$9,567.75	\$ 114,812.98
Office Manager	\$3,827.87	\$ 46,934.40	\$3,859.65	\$ 46,315.82	\$3,845.18	\$ 46,142.20
Trial Court Clerk I	\$357.41	\$ 4,288.91	\$471.24	\$ 5,654.88	\$561.00	\$ 6,732.00
Court Trustee/Trial Court Clerk II (2)	\$4,434.04	\$ 53,208.50	\$4,942.17	\$ 59,306.09	\$5,256.46	\$ 63,077.54
Court Trustee/Trial Court Clerk III	\$3,294.08	\$ 39,528.98	\$3,327.68	\$ 39,932.10	\$3,320.17	\$ 39,842.00
TOTALS	////////// ////////// ////	\$ 477,006.24	////////// ////////// ////	\$ 468,235.82	////////// ////////// ////	\$ 468,551.92

AGENDA ITEM REPORT



Date: August 26, 2020
To: Board of County Commissioners
From: Robin Crabtree, Executive Secretary
Department: Administration
Subject: Request from Franklin County Rural Water District No. 1 to petition to expand district boundaries into Douglas County

BACKGROUND INFORMATION:

Information below provided by Tom Wilson, System Operator/manger of Franklin County Rural Water District No. 1

As per statute K.S.A. 82a-622 (below) we have already approached the Franklin County Board of Commissioners and have been granted permission to attach these lands to our district. We have also approached Baldwin City since these lands are within 3 miles of city limits and they also support our expansion and look forward to an emergency connection for their water supply. What I am seeking, as a professional courtesy, is approval from the Board of Douglas County Commissioners to extend our rural water district into Douglas County in the area described in the petition. We are merely ensuring that these lands haven't been granted to another water district and the that the maps kept by KRWA are correct. Please respond with whatever is needed so I can fulfill my requirement to be processed and added for next weeks Commissioners meeting. All parties are on board for our project but we are hesitant to proceed until hearing from the Douglas County Commissioners on the correctness of the KRWA water district boundaries maps.

K.S.A. 82a-622. Attachment of adjoining lands, when; petition, contents. A petition addressed to the county commissioners may be filed with the county clerk, praying for the attachment, to an existing district, of lands outside the district which can be economically served by the facilities of the district. Said petition for attachment shall be signed by at least fifty percent (50%) of the owners of land within the area or signed on behalf of the owners of land within the area when such petition is accompanied by a request for petitioning signed by at least fifty percent (50%) of the owners of land within the area. The number of owners of land in the area shall be determined by an enumeration of said owners of land, taken from the tax rolls of the county in which lands are located, and verified by one of said landowners or the attorney filing same, duly attached to and made a part of said petition. For purposes of determining the number of owners of land in the area the tax rolls of the county shall be prima facie evidence of title and the name and address of the owners of land within said area. The petition shall (1) define by metes and bounds the boundaries of lands requested to be attached to the district, and shall state (2) the name of the district to which attachment is desired; (3) that such lands are without an adequate water supply; and (4) that attachment to said district will be conducive to and will promote the public health, convenience and welfare. History: L. 1957, ch. 540, § 11; L. 1959, ch. 415, § 3; L. 1963, ch. 512, § 6; L. 1965, ch. 556; L. 1978, ch. 432, § 1; L. 1980, ch. 331, § 1; April 23.

History:

In November of 2019, I contacted Elmer Ronnebaum, KRWA General Manager, and he explained the district expansion process. First thing I needed was a petition signed by at least 51% of the persons directly affected.

The next step needed was to meet with the Franklin County Board of Commissioners since it was a Franklin County Water District expansion in question. In March, I attended a Franklin County Board of Commissioners meeting and was met with nothing but positivity about expanding our rural water supply to areas where there is only well water or where water had to be hauled in. I received a signed copy of our petition from their board to move forward.

My next move was seeking approval from Baldwin City since our expansion would be within 3 miles of their city limits. Not only have they approved of our expansion they are interested in expanding our project. Firstly, by requesting an emergency water connection at the North end of our water main to help them out if the situation arises. Secondly, They have a section of their current infrastructure they are interested in turning over to us beings that it is very rural in nature. They are interested in attending, even if via Zoom, to help support my request at the Douglas County Commissioners meeting.

I do not believe I am required to receive approval from Douglas County since per the Water District maps on KRWA's website, the area is unclaimed. However, Baldwin City suggested that with KRWA's maps not being updated for some years it may be a good idea to bring it forward to Douglas County to ensure the area hadn't been spoken for already. So, as my last step before moving forward with our project I am requesting approval from the Douglas County Commissioners to allow us to expand our district borders beyond the Franklin County line, North into Douglas County, in the area described per the petition as to supply a convenient safe water source for residents.

Thank you,
Tom Wilson, System Operator
Franklin County Rural Water District No. 1
P.O. Box 780/107 East 2nd Street, Ottawa KS 66067
785-423-7113
twilson.frcorwd1@outlook.com
www.frcorwd1.org

RECOMMENDATION:

Consider approval for Franklin County Rural Water District No. 1 to expand water district boundary into Douglas County described as follows: Within Sections 23 and 24 Township T 15 South and Range 20 East, continuing North on Tennessee Road past Woodson Road into Douglas County on E 1900 into Sections 14, 13 12 and 11.

Property Owner(s)	Contact Information	Property Address
John Bevington Janet Bevington	Ph 1: 785-978-2838 Ph 2:	19 E 1700 Rd
Jamie Inzer Jamie Inzer	Ph 1: 785-977-7802 Ph 2:	5 E 1700 Rd
Robert Lawrence	Ph 1: 785-423-5250 Ph 2:	33 E. 1900 th Rd.
Nikki van Horn Michelle	Ph 1: 785-760-4147 Ph 2:	49 E 1900 th Rd
Ronald Lawrence Ronald Jamon	Ph 1: 785-979-7812 Ph 2:	49 E. 1900 th Rd
Rudy Gudsa Rudy Gudsa	Ph 1: 785-766-8848 Ph 2:	113 E 1900 Rd Baldwin, Ks.
Timothy Scott Adamson Timothy Scott Adamson	Ph 1: 913 669 6982 Ph 2:	123 E. 1900 Rd
Sara Yardley 133 E. 1900 th Rd Baldwin	Ph 1: 913-231-8857 Ph 2:	133 E. 1900 Rd
Tim SHIRLEY 1894 N. 100 RD	Ph 1: 785-418-3942 Ph 2:	1894 N. 100 RD
Kathy L Burdwell	Ph 1: 913-522-1329 Ph 2:	46 E 1900 RD
Kurt	Ph 1: Ph 2: 785 979-3440	71 E 1900 RD
Kathleen Sigurdson	Ph 1: 785-594-2359 Ph 2:	77 E 1900 Rd
Jamie L McHenry	Ph 1: 785-594-0243 Ph 2:	188 E 1900 Rd Baldwin
Ernie Stokes	Ph 1: 785-760-2990 Ph 2:	198 E 1900 Rd Baldwin
Glenn Rockers	Ph 1: Ph 2: 785-766-9154	220 E 1900 Rd 1301 E 250 Rd 150 + 1900 Rd
Dale Wohl	Ph 1: 913 530 6387 Ph 2:	
Chris Stott	Ph 1: 913-207-9964 Ph 2:	48 E 1900 Rd Baldwin City, MO 64003
	Ph 1: Ph 2:	

BEFORE THE BOARD OF COUNTY COMMISSIONERS OF FRANKLIN COUNTY, KANSAS
PETITION FOR ATTACHMENT OF LANDS TO RURAL WATER DISTRICT No. 1,
FRANKLIN COUNTY, KANSAS

To: The Board of County Commissioners of Franklin County, Kansas.

Comes now, the Petitioners: (PLEASE SEE ATTACHED)

And pray for the attachment to Rural Water District No. 1, Franklin County, Kansas of lands outside the District which can be economically served by the facilities of the District.

- 1) That the above-mentioned lands are more particularly described as follows: Within Sections 23 and 24 Township T 15 S and Range R 20 E, continuing North on Tennessee Rd past Woodson Rd into Douglas County on E1900 into Sections 14, 13, 12 and 11.
- 2) That the attachment be made to Rural Water District No. 1, Franklin County, Kansas.
- 3) That the lands described herein are without adequate treated water supply.
- 4) That the attachment to said District will be conducive to and will promote the public health, convenience and welfare.

WHEREFORE, the Petitioners pray for the attachment of the land herein described to said Rural Water District in order to best serve the interests of all concerned parties.

Dated this 4th day of March, 2020

Ken Wilson - Operator / Mngr

Colton M. Magee - Board Chair

Janne Dickerson - Vice Board Chair



AGENDA ITEM REPORT



Date: August 26, 2020
To: Board of County Commissioners
From: Davianna Humble, Management Intern
Department: Administration
Subject: Update on the additional of murals to the County underpass at 31st Street

BACKGROUND INFORMATION:

On December 11, 2019, the County Commission directed County staff to further investigate the potential to add murals to the County underpass on 31st street to deter graffiti. Commissioners encouraged collaboration with community partner, Van Go. Since then, County staff has met with Van Go and discussed a potential proposal to present to the Board of County Commissioners. The proposal explains the dimension of the mural, the proposed mural description, and pricing for the project.

RECOMMENDATION:

Consider approval of a mural project with Van Go for the County underpass on 31st Street

MURAL PROPOSAL

June 9, 2020

Attn: Sarah Plinsky
County Administrator
Douglas County
1100 Massachusetts St. Unit 204
Lawrence, KS 66044
785-832-5329

Location: Exterior mural to be painted on the concrete underpass support structure immediately adjacent to the eastern edge of the bike/walk path beneath 31st Street near the Louisiana Street intersection. Location is covered and removed from heavy sun exposure but is prone to seasonal flooding in the spring months.



Dimension of Mural: Artwork to extend from ground level to top of wall (12ft) and extend north to south with a slight wrap around both ends of the curved wall (approx. 52ft). Above superimposed image of artwork indicates scale and placement rather than actual design. Total area = 624sq ft

Proposed Mural Description: VanGo will work collaboratively with representatives from the county and potential local residents or organizations that have an invested interest in the proposed location to help facilitate our research prior to design work. Exploration of the history of the location and its proximity to the Baker Wetlands and Haskell Indian Nation University are compelling starting points. The level of youth and community involvement in the research phase of this project may be partially dependent of an agreed upon timeline for the project. An eight-week project generally allows for more collaborative research, whereas a shorter timeline necessitates some streamlining.

- Van Go will prepare the surface for painting by applying a bonding primer suitable for the potentially wet conditions in the area. County assistance may be requested if there is a need to power wash surfaces in advance of this.
- Van Go will erect 5ft scaffolding as needed to safely complete painting at heights.
- Van Go will employ 10-20 youth (dependent on health/safety guidelines for scope of project) ages 14-24 to paint the mural
- Van Go will coordinate and utilize an onsite 10ft. storage container for the duration of the project.
- Van Go will assist county maintenance personnel with determining a proper protective clear coating for the preservation of the mural in wet conditions. We ask that county maintenance workers apply such product per manufacturer directions.
- Van Go would like to coordinate an unveiling ceremony with the county highlighting the partnership and youth accomplishments upon completion.

Pricing: Mural pricing is generally figured by square footage and complexity of design with consideration given to site specific logistics. Estimated cost of this project is \$25/sq foot.

Mural Estimate 624sq ft x\$25=\$15,600

AGENDA ITEM REPORT



Date: August 26, 2020
To: Board of County Commissioners
From: Mike Brouwer, Criminal Justice Coordinator
Department: Administrative Services
Subject: Contract with GARE for Capacity Building

BACKGROUND INFORMATION:

See attached memo.

RECOMMENDATION:

Consider approval to utilize funds from the District Attorney's Office and Criminal Justice Coordinator's budget for Racial Equity Training Services with Government Alliance on Race and Equity (GARE) for a total cost not to exceed \$42,000.



CRIMINAL JUSTICE COORDINATING COUNCIL

1006 New Hampshire
Lawrence, KS 66044
(785) 330-2891

MEMO TO: Board of County Commissioners
FROM: Mike Brouwer, Criminal Justice Coordinator
SUBJECT: Contract with GARE for Capacity Building
DATE: August 20, 2020

In May 2020, District Attorney Charles Branson requested the assistance for the Criminal Justice Coordinating Council to review the Office’s policies and programs with the GARE Racial Equity Toolkit. A group of members from the CJCC’s Racial and Ethnic Disparities work group have volunteered to do this work.

After reviewing the Racial Equity Toolkit, the group sought training from GARE (Government Alliance on Race and Equity) to apply the Toolkit. After multiple conversations with GARE, we believe the training will be of great value in the project. It has also become evident that the training can be made available to other county, municipal employees and community members so that the work of the District Attorney’s Office can be replicated with other departments or agencies.

We seek the approval of the County Commission to utilize funds from the District Attorney’s Office and Criminal Justice Coordinator’s budget to enter into the attached proposal for training with GARE.

District Attorney Charles Branson and Mike Brouwer, Criminal Justice Coordinator will present this request to the Board of County Commissioners.



**GARE Capacity Building Activities
Douglas County District Attorney’s Office
Douglas County, Kansas
(For Discussion Purposes Only)**

This proposed scope of services is for discussion only and is designed to build on the work that Douglas County has begun through GARE membership. GARE works to leverage the power of governmental collective action for the purposes of applying institutional culture change practices to achieve racial equity results.

We have identified the following deliverables for proposed work with Douglas County District Attorney’s Office;

- Develop shared understanding of racial equity key concepts and how to apply GARE’s theory of change
- Provide in-depth training on applying a racial equity tool process to policies, programs and budgets
- Support expanded community engagement to inform decision making

GARE Proposed Activities

Schedule	Activity	Total Cost
Virtual Workshop, presented via Zoom, Date TBD <i>Including County & City Partners (max: 65 participants)</i>	<i>Advancing Racial Equity: The Role of Government (4 hours)</i> This workshop provides an introduction to the role, responsibilities and opportunities for government to advance racial equity. We focus on normalizing racial equity as a core value with clear definitions of key terminology, operationalizing racial equity via new policies and institutional practice, and organizing, both internally and in partnership with other institutions and the community. Participants gain awareness of the	\$6,000

Revised on July 24, 2020
Sarah Lawton, Midwest Regional Manager
Government Alliance on Race & Equity
slawton@raceforward.org

	<p>history of race and of implicit and explicit bias and individual, institutional, and structural racism and how it impacts the workplace; gain skill at identifying and addressing institutional and structural racism; and increase capacity to advance racial equity. We introduce a racial equity tool that can be used in decisions relating to policies, practices, programs and budget and share effective communications strategies.</p>	
<p>Virtual Workshops, presented over three days via Zoom, Dates TBD</p>	<p><i>Using a Racial Equity Tool (12 hours)</i> This workshop provides instruction and practice on how to use a racial equity toolkit within policy, program and budget decision-making processes. Participants will gain skills by using the tool with their own topics they would like to assess from a racial equity perspective.</p>	<p>\$18,000</p>
<p>Optional: Virtual Workshop, presented via Zoom <i>Including County & City Partners (max: 65 participants)</i></p>	<p><i>Inclusive Outreach and Public Engagement (4 hours)</i> This workshop uses discussion and hands-on activities on how to implement inclusive outreach and public engagement policies, apply an equity framework to outreach materials and strategies, and deepen understanding of culturally inclusive dynamics. <i>(Recommended between steps 3 and 4 of RET Workshop)</i></p>	<p>(\$6,000)</p>
<p>Virtual Symposium (4 hours, presented via Zoom)</p>	<p>Convening of the project partners (Northeastern University Institute on Race and Justice, Lawrence PD, surrounding community PD, Sheriff departments, representatives from community who are most</p>	<p>\$6,000</p>

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Government Alliance on Race & Equity
slawton@raceforward.org

<i>Including County & City Partners</i>	significantly burdened by racial inequity in policing, elected officials)	
Consultation / Preparation (not to exceed 20 hours)	<ul style="list-style-type: none"> - Project team selection and orientation, scheduling of data draws and analysis, decision-making about a pilot project(s), coordination of project roles - Review of Douglas County Racial Equity Tool Kit - Planning meetings with DA Staff, community partners - Consultation / Coaching with DA and racial equity team 	\$6,000
Total Cost		\$36,000- \$42,000

Work would be conducted over a period of approximately five to six months. All sessions to be conducted virtually, using Zoom Meeting. This scope of work will expire 45 days after preparation.

AGENDA ITEM REPORT



Date: August 26, 2020
To: Board of County Commissioners
From: Jill deVries Jolicoeur, Assistant County Administrator
Department: Administration
Subject: Legislative update from Little Government Relations

BACKGROUND INFORMATION:

The Board of County Commissioners allocated an additional \$16,665 in annual funding in the FY 2021 budget for an annual commitment of \$40,000 to expand Little Government Relations contract to provide legislative advocacy on all matters related to county government services in Kansas.

Stuart Little and Mallory Lutz will provide an update to the Board of County Commissioners regarding anticipated developments and activity in the upcoming Kansas legislative session. Little Government Relations have had some conversations with staff related to issues of criminal justice reform, juvenile justice, behavioral health, and the state budget, but look forward to having a conversation with the County Commission to learn about additional opportunities to support Douglas County government.

RECOMMENDATION:

No action. Discussion and information only.



Memorandum

To: Sarah Plinsky, County Administrator, Douglas County
From: Stuart J. Little, Ph.D., Little Government Relations
Date: August 20, 2020
Re: Update to Board of County Commissioners

This is an overview of several issues expected to arise during the 2021 Session, as well as suggested actions and next steps to consider in several areas: the County's criminal justice initiatives; crisis center funding; and general county policy issues (i.e. property tax, local control, etc.).

2021 Session Preparation

Based on you and your staff interests, we will advise and assist the County in the following ways.

- Define goals/priorities.
- Activation of allied groups/organizations before January 2021 to ensure support.
- Unified message with the County delegation.
- Education and message management with key legislators on key committees.

Tax policy

During the last two sessions bills have passed the legislature to conform with federal tax policy changes in 2018 and implement a variety of tax reductions (deductions, overseas income, etc.). The Governor vetoed the bills three times and was never overridden. Additionally, the 2020 Legislature sent the Governor a bill repealing the tax lid, but it imposed a variety of reporting and compliance issues local governments opposed and the Governor vetoed the bill. The changing composition of the legislature following the 2020 primaries suggest these policies will be pursued and their chance for success is growing. Other outstanding tax issues include the sales tax on food as well as internet sales and use tax. The economic impact of the pandemic will dictate extensive discussion of tax policy.

Revenue Challenges and Impacts

The impact of COVID-19 related revenue shortfalls is proving to be more widespread and likely long-lasting than previously anticipated. Initially, the State and other taxing entities were assuming a one or two quarter economic slowdown reducing tax collections. Given the persistent pandemic and ensuing economic challenges, it is likely reduced tax revenue will impact all government operations to a greater degree than anticipated. Additionally, significant unemployment and sluggish re-employment suggest recovery will be slower.

In April state revenue shortfalls for the next two years were calculated at \$1.3 billion. The lost revenue wiped out the anticipated fiscal year 2020 ending balance, and the FY 2021 state revenue was about \$650 million (or 8 percent) below the current level to fund the approved budget. A few other things to note:

- The Governor reduced spending in late June when she announced over \$700 million in budget cuts and the delaying of some payments.
- Federal relief funds, particularly through the CARES Act, address costs and needs associated with COVID-19, but not revenue at the state or local levels.
- Thus far it appears the negative sales tax impacts are varied by geography and the local economy.

Without any federal revenue aid, the revenue situation will impact budget issues including county services, schools, higher education, KDOT, etc.

KEMA and local county/city authority

- During the 2020 session response to COVID-19, conflicts between the Governor’s authority, executive orders, and legislative authority magnified issues with the Kansas Emergency Management Act. KEMA was designed for tornados and floods, not a pandemic. A special committee on potential amendments to KEMA will address issues related to state versus local authority regarding public health issues.
- Preemptions. The last several sessions have included continued efforts to restrict local authority over elections, the tax lid, and weapons, for example. The 2020 session saw a bill regarding plastic Bag Pre-emption. (i.e. HB 2625, which would have preempted cities and counties from prohibiting/regulating paper/plastic bags and single-use plastic items. Another bill was introduced to prohibit local units of government from implementing sustainability provisions on public utilities. Both issues will be back in 2021.

Public Health

The role of public health in mitigation, vaccinations, and contact tracing will be significant. Funding will be central, as will the authority and protection to act in the public interest. We’re interested in ensuring local units of government have access to resources and tools they need without restrictions and burdens from the state.

BHLC & Crisis Center Funding

- Funding secured at beginning of Fiscal Year 2021.
- Due to current state and local government budget shortfalls, monitor and advocate for preservation of funding in conjunction with state and KDADS investment in crisis centers.
- Funding for all crisis centers should be included in the KDADS budget request to the Governor, and in the Governor’s budget to the Legislature. We will facilitate and assist in testimony and support for retention of funding including BHLC status updates for the appropriate funding committees of the Legislature.

Criminal Justice Initiatives

With the current momentum and focus on social justice issues, inequities, and law enforcement, we expect these issues to receive greater attention than in previous sessions. There are also several committees and groups meeting over the interim to discuss many of these issues: The Governor’s Commission on Racial Equity & Justice; The Pre-Trial Justice Task Force; The

Criminal Justice Reform Commission; Kansas Sentencing Commission, and Juvenile Justice Oversight Committee. Several of these groups and organizations will be pursuing legislation and several forums will be available.

The following items are points of attention based on our conversation with your staff and are possible foci of action during the 2021 session pending your determination.

- Cash bond issue. (Would take statute change to move to a no cash bond period).
- Minimum mandatory sentences.
- Issues related to criminalization of poverty (such as driver's license reinstatement fees, incarceration for fines and fees, etc.).
- Signature bond unless booked on FTA.
- Incentive-based probation.
- Eliminating bond schedule or creating more flexibility with sentencing guidelines.
- Work with BIDS to establish defense counsel at first appearance and BIDS attorneys in the County.
- Addressing disproportionate minority contact.
- Addressing case processing time at both adult and juvenile levels.
- Monitoring concerns about reducing prison population; ensuring this does not negatively impact local jails/contribute to overcrowding.
- Housing and housing instability.

Next Steps

- Narrowing these issues down at the County and community level. Discussed potential community engagement event around firming up the criminal justice portion of the County's legislative platform.
- Once these priorities are finalized, we can assist with plans and objectives for legislative action.
- Ensure support of the Sheriff, LPD, City of Lawrence, municipal court, etc.

State-level Activities

- Once community priorities and plans are finalized, we are prepared to assist at the state level with:
- Appropriate legislative committees and leadership, allied groups, state agencies, the Douglas County delegation; and the Governor's office.
- LGR will facilitate meetings with non-Douglas County legislators at critical points in the legislative process.

Election Issues Before the General

Briefly, while much is still to be decided on November 3rd, the widespread defeat of moderate Republicans in the Kansas House and Senate on August 4th is a foreshadowing of what may come to pass after the general election and during the 2021 Session. In general, following the primary, the movement within the Republican party during the 2016 elections has now been reversed. Moderate Republican gains in 2016, following the 2018 elections and 2020 primary, are gone and conservatives are reaffirming their control of the party as well as the House and Senate. Democrats likely will make advances, but the Republican majority will be more

conservative than it has been for the last few years. Conservative Republicans defeated five House and six Senate moderate Republicans, who had reversed Brownback tax cuts, funded schools in the face of the *Gannon* lawsuit, and supported Medicaid expansion. Senate and House leadership battles will follow the general election and the impact on issues in 2021 will be significant. The primary's results make several things certain: Medicaid Expansion will be harder than ever to achieve; the abortion constitutional amendment may now have the support it needs to pass; and vaccine and other healthcare policy will become cumbersome and complicated, especially considering the pandemic, among a host of other policy issues. That being said, 2021 is sure to showcase the Governor's veto power.



DOUGLAS COUNTY ADMINISTRATOR

1100 Massachusetts Street
Lawrence, KS 66044-3064
(785) 832-5328 Fax (785) 832-5148
splinsky@douglascountyks.org

Sarah Plinsky
County Administrator

Memorandum

Date: August 26, 2020
To: Douglas County Board of County Commissioners
From: Sarah Plinsky, County Administrator
Subject: County Administrator’s Weekly Report

Schedule Items

- CJCC Implicit Bias Training – POSTPONED
 - Potential reschedule dates will be discussed at the next CJCC meeting, September 8.

Information Items

- Douglas County Historical Society Activity Report – August. The Douglas County Historical Society has shared the Activities Report.*
- 2020 Census. Census count responses are due September 30, 2020. So far, 70% of Douglas County households have submitted their self-response. Douglas County agencies will be working to promote the 2020 Census and the importance of everyone’s participation. We are asking elected officials to help with providing information as well. Hospitals, schools, social services, highways and more – these all rely on an accurate Census count to receive funding that is vital to our community. There are three ways to respond for anyone who has not yet done it:
 - To respond ONLINE visit: <https://2020census.gov>
 - To respond by PHONE call: 1-844-330-2020
 - To respond by MAIL: fill out and return the paper copy of the questionnaire that most households were sent in April. More information on this process: <https://2020census.gov/en/ways-to-respond/responding-by-mail.html>

One of the keys to ensuring an accurate Census count in Douglas County is making sure our students at the University of Kansas, Haskell Indian Nations University and Baker University are counted here. Census directions state that, “College students who live away from home should be counted at the on- or off-campus residence where they live and sleep most of the time...this includes students who are home early because of the COVID-19 situation.”

Open Appointments

- Lawrence-Douglas County Advocacy Council on Aging - (10) positions open
- Public Building Commission – (1) position open
- Fire District #3 – (1) position open
- Fire District #4 – (1) position open

- Community Corrections – (1) position open
 - One expire 10/31/20 (Melissa Johnson is eligible for reappointment)
- Board of Zoning Appeals – (1) position open
 - One expire 10/31/20 (Gerald Wohletz is eligible for reappointment)
- Code of Appeals Board – (2) positions open
 - Both expire 12/31/20 (Andrew Spurlock and Chuck Folks are eligible for reappointment.)
- Jayhawk Area on Aging Board of Directions – (1) position open
 - Expires 09/30/20 (Ernest Dryer is eligible for reappointment)
- Senior Resource Center of Douglas County – (3) positions open
 - All expire 12/31/20 (Mary Kay Digby and Rosemary Chapin are eligible for reappointment)
- Bicycle Advisory Board – (1) position open
 - Expires 12/31/20 (Jacki Beeker is eligible for reappointment)
- Food Policy Council – (2) positions open for County Ag. Producer
- Planning Commission – (1) position open

*In an effort to be more sustainable, attachments are available on the Douglas County website or upon request in the County Administrator's office.

Activities Report

August 25, 2020

Submitted by Will Hickox, Brittany Keegan, Sarah Bell, Steve Nowak

Collections and Exhibits

- Hall Center summer intern, Natalie Vondrak, completed an inventory of the art collection and is planning an art display in the community room.
- La Yorda oral histories are currently being transcribed through a Heritage Conservation Grant awarded to the St. John's Fiesta Planning Committee.
- Brittany Keegan has begun outreach to artists to begin developing an exhibit on the 15th amendment.
- The Toy and Game exhibit will open in September. It will feature items from the Watkins collection and pioneer the use of a hands-free interactive element funded by the NEH grant.

Public Engagement

- Sarah Bell and Brittany Keegan provided a presentation about Lucy Sullivan and the 19th Amendment on Thursday, August 20 through the Baldwin City Library as part of Baldwin City's sesquicentennial commemoration. The Baldwin 150th commemoration exhibit, which will have a component at the Watkins Museum, will be completed in September.
- The two videos developed for CWWF, released on August 21, reached 615 views by the morning of August 24. 102 people registered for the CWWF Portals to the Past Program presented with Freedom's Frontier and featuring George Pettigrew as a Buffalo Soldier. Participant response has been very favorable; with 37 survey responses, 93% rate the program excellent.
- Emily Wellborn gave a partner's presentation on programming for homeschoolers, to a KC-based education group representing the Watkins and Freedom's Frontier.
- Future Portals to the Past include Votes for Women on August 26 (55 registrants) and Amelia Earhart on September 25 (34 registrants) featuring the Watkins Lead Educator, Amanda Hamilton Burkhart.

Fundraising and Membership

- Sarah Bell is transitioning contacts and donations to Network for Good. Donations and membership renewals are starting to be processed through the new site.
- A draft of a grant to digitize and offer archives and research materials online was submitted to the National Historic Publications and Record Commission for review. This federal agency offers grant support for archives. The application deadline is October 8.
- Steve Nowak is preparing the Rice Foundation grant application for submission in early September.

Other

- The Watkins Museum will be included in Lawrence Magazine's issue highlighting efforts made to reopen Lawrence safely and in a music video for Lawrence Promise—a pledge made by local businesses to promote public health in their facilities.
- WIFI capabilities in the galleries and collections storage have been enhanced to aid with collections processing and internet access for live streaming tours and programs. This expense was included in the NEH CARES grant.
- The Kansas Museums Association accepted a session proposal from the Watkins and Freedom's Frontier. The session will demonstrate a virtual historic house tour, led by Kathryn Tuttle, and then explain how to present this type of event.
- The Watkins' application for CARES funding for public health mediation in arts and cultural heritage facilities was included in the plan Douglas County submitted to the state. The Watkins applied for this funding on behalf of seven arts and culture organizations in Douglas County. The Watkins was included in the application for funding for distance learning submitted by the Lawrence Arts Center. This application was also included in the county's plan.
- The Watkins was featured in the KMBC documentary on women's suffrage that debuted on Tuesday. YouTube link:

https://www.youtube.com/watch?time_continue=1&v=3Ev0A6YCEJo&feature=emb_logo&fbclid=IwAR3wtfPCDZmTwBhJckBL_Xtkf4iydO_ywXOIZ4FJLsPbsBslDrdqQunsH2M

2020 Census Infogram

DENVER/DALLAS REGION

AUGUST 4, 2020

On August 3, the U.S. Census Bureau announced updates and a new plan to get everyone counted in the U.S. once, only once, and in the right place. A robust field data collection operation will ensure a complete and accurate 2020 Census. Field data collection and self-response will end by September 30, 2020.

- Our mission is still the same - count everyone who resides in the U.S. once, only once and in the right place.
- Along with our partners we will continue to focus outreach in our hardest- to-count areas.
- We will continue to prioritize the health and safety of our workforce and the public. Our staff are required to wear masks while on the job, are provided hand sanitizer, and have been provided appropriate safety training including social distancing. We now have a supply of masks to provide respondents if they need one when we knock.
- A notice of visit will be left at a household if someone does not answer the door and it will contain their Census ID number so they can still self-respond.



To date, 93 million households, nearly 63 percent of all households, have responded to the 2020 Census. There are still two months left to respond online at 2020census.gov, over the phone, or by mail. If you know someone who has not responded, please encourage them to self-respond and avoid a knock at their door.

To read the full press release, please click [here](#).

Rural Week of Action is August 2 through 8 and the goal is to increase self-response in rural areas. Non-Response Follow-up (NRFU) has begun and Census enumerators are going door-to-door to collect responses from households that have not already responded to the 2020 Census. By self-responding to the Census, respondents can stop the knock! Please use the social media message below and ask your Census representative for a state-specific graphic (a generic sample is shown and can also be used):

There's still time to respond to the #2020Census online and by phone before census takers visit households. Respond today online at 2020census.gov or by calling 844-330-2020 to complete your questionnaire. #ShapeYourFuture



Denver Region Response Rates	
Arizona	59.7%
Colorado	66.2%
Kansas	66.8%
Montana	56.6%
Nebraska	68.9%
New Mexico	53.0%
North Dakota	62.4%
Oklahoma	57.6%
South Dakota	64.2%
Texas	57.9%
Utah	67.3%
Wyoming	57.3%
National	63.0%

Help Your Community Count



Across the country, every community counts. Share the resources [here](#) to help encourage your community to respond to the 2020 Census today! Also visit the [2020 Census Outreach Materials](#) page for additional resources to encourage participation.

Helpful Links

- [2020 Census Response Rate map](#)
- [How to Use the Response Rate Map](#)
- [COVID-19 Operational Adjustments](#)
- [Avoiding Fraud and Scams](#)
- [2020 Census FAQ](#)
- [Census Newsroom](#)
- [Statistics in Schools](#)
- [Census YouTube Channel](#)

Follow the Census at [@uscensus.gov](https://twitter.com/uscensus.gov)

Shape your future START HERE >



**If you LIVE in Douglas County,
you COUNT in Douglas County.**

All Census responses are due by September 30!





STOP THE KNOCK KANSAS

Census takers will soon begin visiting households that have not responded to the 2020 Census. Stop the knock at your door by responding today.

Respond Now at 2020census.gov
or call **844-330-2020**

Shape
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START HERE >

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2020



EVITE QUE LE TOQUEN EN SU PUERTA KANSAS

Empleados del censo estarán visitando muy pronto los hogares que no han respondido al Censo 2020. Si no quiere que le toquen su puerta responda hoy.

Responde hoy en el 2020census.gov/es
o llama al **844-468-2020**

Dale forma
a tu futuro
EMPIEZA AQUÍ >

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